











**WORCESTERSHIRE ACUTE HOSPITALS NHS TRUST**

**PUBLIC TRUST BOARD ACTION SCHEDULE – JULY 2018**

**RAG Rating Key:**

| <b>Completion Status</b>  |                                       |
|---|---------------------------------------|
|  | Overdue                               |
|  | Scheduled for this meeting            |
|  | Scheduled beyond date of this meeting |
|  | Action completed                      |

| Meeting Date | Agenda Item       | Minute Number (Ref) | Action Point   | Owner | Agreed Due Date | Revised Due Date | Comments/Update  | RAG rating   |
|--------------|-------------------|---------------------|--|-------|-----------------|------------------|--|--|
| 7-6-18       | CEO report        | 27/18               | Present CQC assessment of use of Resources to F&P and Trust Board                            | JR    |                 |                  | F&P – 23 July 2018   |   |
| 7-6-18       | CEO report        | 27/18               | Winter Plan to be discussed at TB  | IR    | July 2018       |                  | On private TB agenda – paper is draft and will be published in future. |   |
| 7-6-18       | A&A Annual Report | 30/18               | Review accountability and programme of work – Clinical Information Systems audit             | MM    | ?July 2018      |                  | On agenda (private)  |   |
| 8-5-18       | Safer Staffing    | 11/18/3             | Present the report in relation to Birthrate plus in July                                     | VM    | July 2018       |                  | Included within the safer staffing report                              |   |
| 8-5-18       | Safer Staffing    | 11/18/3             | Review red flags and numbers of incidents (doubled red flags and halved number of incidents) | VM    | July 2018       |                  | Within report (enc F2)   |   |
| 8-5-18       | Cyber security    | 12/18/2             | Revise the template front sheet in respect of assurance                                      | KS    | July 2018       |                  | New template in use. Action closed                                     |  |