

FREEDOM OF INFORMATION RESPONSE

FOI 3082

Printers

- 1) The Xerox Print/MFD Contract Modification runs from July 1st 2012 – June 30th 2017 inclusive. It can be extended via a new Xerox Contract Modification but we would need to involve CC in any such agreements.
- 2) The initial contract included the following Xerox devices which were all installed as printers. These are mono devices only:
 - 20 x 4600
 - 7 x 5745
 - 7 x 5790
 - The following devices have since been installed as MFDs:
 - 1 x 7120
 - 1 x 7220
 - 3 x ColorQube devices (1 x 9301 / 2 x 9303)
- 3) See above – all are Xerox devices. The Trust also uses HP 401DN, HP M451DN, HP 3015DN, Brother MPL 8245.
- 4) Current Average Annual Volumes:
 - Printers
 - Mono = 3,500,000
 - MFDs (I have not taken many meter readings for these devices until they go onto contract so the below cannot be taken as an average since they only cover a few months)
 - Mono = 130,000
 - Colour = 330,000

The other HP and Brother printers are stand alone and do have the printer volumes recorded in a central management system. We are currently having a printer audit done to ascertain these volumes.

- 5) No MFD spend as yet until the five free trial devices go on Contract for Xerox. There are no other MFDs in place for users, as they have standalone printing services
- 6) Average Printer Spend per annum = £110,000 for Xerox devices. £2,000 per annum on printers outside of the Xerox contract.

Q8. Do you have mobile printing technologies and BYOD strategies? [We have a BYOD policy for staff. There is no mobile printing technologies.](#)

Q9. Do you have a print room for high volume print or do you outsource? [There are no print room facilities for the Trust. We do not outsource printing for standard printing.](#) How many FTE staff? [N/A](#)

Q10. Will you be using a framework for the next procurement or will you be doing your own procurement process? [We will be doing our own procurement process](#) If yes, which framework?

Q11. Will other public sector bodies be included in this procurement process? [No](#)

Q12. How many PC/Laptop users are on the network? [5500](#)

Q13. Do you have a strategy to digitise documents and print less? [Yes, the Trust is working towards the NHS 2018 paperless target.](#)

Q14. Do you have an ICT security policy which includes MFD's and paper documents? [The ICT policy is about the control and security of the information that is printed, not the method in which the information is printed.](#)